

Centre for ADHD Awareness Canada  
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Toronto, ON  
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### **About CADDAC**

The Centre for ADHD Awareness, Canada (CADDAC) is a national, not-for-profit organization providing leadership in awareness, education, and advocacy for ADHD across Canada. As we continue to grow, we are seeking passionate and skilled leaders to help us expand our reach and impact.

### **About the Role**

CADDAC is seeking a passionate and experienced individual to join our Board of Directors with proven expertise in fundraising and development. This individual will play a vital role in helping to diversify and grow our funding streams to ensure long-term sustainability and increased program reach across Canada. As a fundraising expert on the Board, you will contribute strategic insight, provide leadership on development initiatives, and support relationship-building with donors, partners, and stakeholders.

This is a volunteer position that offers a unique opportunity to contribute to the success of our organization while making a meaningful impact on the ADHD community. As a Board Member, you will play a vital role in the overall governance of the organization, including strategic planning, fundraising, and advocacy. You will be expected to:

- Collaborate with the Executive Director and Board to develop and implement a comprehensive fundraising strategy.
- Identify and cultivate relationships with major donors, corporate sponsors, foundations, and other funding partners.
- Provide strategic input on fundraising campaigns, events, and grant opportunities.
- Mentor and support staff and fellow board members in fundraising best practices.
- Serve as an ambassador for CADDAC, promoting its mission and programs to new audiences and potential supporters.
- Attend 6 board meetings per year and participate in board committees and special events.
- Total commitment is approximately 3-5 hrs per month

**Qualifications:**

- Relevant experience in fundraising, including grant writing, event planning, and donor cultivation
- Strategic thinker with experience in donor engagement, stewardship, and campaign design.
- Strong network of philanthropic contacts is a plus
- Experience working on a volunteer board
- Passion for mental health, neurodiversity, and ADHD awareness.
- Experience in a non-profit setting is preferred.
- A commitment to the organization's mission and values.

**To Apply:**

Interested candidates are invited to submit their resumes and cover letters to [Juanita.beaudry@caddac.ca](mailto:Juanita.beaudry@caddac.ca). Please include a brief statement outlining your fundraising experience and why you are interested in serving on our Board of Directors.